



STAFF APPLICATION FORM

EDUCATOR VACANCIES: Intermediate Phase (Mathematics) & Foundation Phase for 2021

We are looking for an Intermediate Phase Educator, specialising in Mathematics, and a Foundation Phase Educator, to commence work in January 2021.

We are looking for dynamic and enthusiastic educators to be part of our team who will enable children to optimise their talents and realise their potential using the Bible as their foundation.

The successful candidates for the above positions will be expected to:

- Have appropriate academic and professional qualifications from a recognised tertiary institution.
- Have proof of current SACE registration.
- Be a committed, motivated, dynamic and innovative educator who encourages curiosity in a world where knowledge is not just learned in the classroom.
- Be prepared to work uncompromisingly with a biblically integrated approach in their subjects.
- Maintain standards of academic excellence and work collaboratively with other educators.
- Be fully committed to the co-curricular programme of the school.
- Be willing to participate in teacher training and stay up to date with current teaching methods and practices applicable to their teaching area.
- Be available and willing to support/participate in functions/activities when required.
- Have well-developed interpersonal and communication skills.

APPLICATION PROCEDURE

- Complete and email the Staff Application Form and supporting documents to info@northlandschool.co.za no later than 31 July 2020.
- Supporting documents should include certified copies of: ID Document/Passport, Permanent Residence, SACE Certificate and Certificates of all Qualifications.
- You will be contacted telephonically or by email should you be short-listed for an interview.
- Interviews will be conducted during August 2020.

A successful applicant will then be required to sign and return the following documents before they are officially instated as an employee of Northland School:

- Employment Contract
- Grievance Procedure

- Disciplinary Procedure
- Educator's Code of Conduct
- Dress Code Policy for Staff
- Statement of Faith

Northland School reserves the right not to fill a position. An application for an interview does not in itself guarantee the applicant to an interview. Failure to meet the requirements advertised will result in your application being disqualified. If you have not heard from us within 4 weeks from the closing date of application, please be advised that your application has been unsuccessful.

Thank you for applying for a position at Northland School. So that we are able to process your application quickly, please fill in the following and return this form with your CV and supporting documents. Some questions are aimed at giving us some of your background details so that we can get to know you a little better before the interview stage.

POSITION FOR WHICH YOU ARE APPLYING: _____

Personal Particulars

Surname _____ First Names _____

Sex (M/F) _____ Date of Birth _____ Citizenship _____

ID / Passport Number: _____ Work Visa Ref number _____

Address _____

Postcode _____

Phone (H) _____ (Mobile) _____

Email _____

No. of Years teaching experience _____

SACE Registration Number _____ Expiry Date _____

Marital Status _____ Name of Spouse _____

Number of dependent children _____ Ages _____

Who will take care of your children whilst you are working?

Do you have children that will require schooling? Yes No

If yes, please state their names and Grades that they would be entering:

Educational Qualifications

List a summary below:

| Year | Degree/Diploma/Certificate | Areas of Specialization | Institution |
|------|----------------------------|-------------------------|-------------|
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Employment

List a summary below:

| Year | Employer | Grades/Subjects taught or Positions held | Reason for leaving |
|------|----------|--|--------------------|
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Co-curricular and Extra-curricular

Please state any additional skills that you have that may benefit the school. Please include any qualifications, experience or proficiency.

Community Involvement

What Clubs, Social or Service Organisations do you belong to?

Supplementary Details

Health

To the best of your knowledge and belief are you of sound health?

Yes No *If "No" please give details.*

Applicants who have a health condition are invited to discuss its relevance or otherwise to their prospects for employment with the interviewing officers.

Convictions

Do you have any current convictions for any offences from any court, or are you currently the subject of any charge pending before any court?

Yes No *If "Yes" please give details*

You will be given the opportunity to discuss the matter if it is considered relevant to an appointment decision.

General

Are there any facts, limitations or problems of which we should be aware?

Yes No *If "Yes" specify*

Christian Background

Do you have personal assurance that you are a Christian? Please explain.

Which Church do you regularly attend? _____

Name of your Pastor/Minister _____ Contact Telephone _____

Please describe your relationship with Jesus.

How do you think God views you?

How do you think God feels about children?

Preliminary Understanding of Christian Education

How would your teaching in a Christian school be different to teaching in a secular school? *(Teachers only)*

Do you have experience teaching lessons with Biblical Integration? If yes, please explain. *(Teachers only)*

General Questions

Why would you like to work at Northland School?

What would you hope to achieve or add to our school?

What are you passionate about?

Is there anything else that you would like us to know about you or that would impact your working at Northland School?

Referees

Name three referees, two of whom should be able to attest to your professional ability.

Name _____ Occupation _____

Phone (Work) _____ Phone (Home) _____

Name _____ Occupation _____

Phone (Work) _____ Phone (Home) _____

Name _____ Occupation _____

Phone (Work) _____ Phone (Home) _____

NAME: _____

I attest to the fact that all of the above information, whether personal or professional, is entirely true and complete to the best of my knowledge. Failure to disclose information pertinent to your application may result in termination of your contract should you be appointed a post at Northland School.

SIGNED: _____

DATE: _____